



Graphic Design Quote Form

Client Name:	Company:		
Address:	City:	State:	ZIP:
Phone:	Email:	Website:	

Design Services Requested

**LOGO: FLYER: SIGNAGE: BROCHURE: BUSINESS CARDS: MENU: DECAL:
LABEL: PHOTO EDITING: WEB DESIGN: BOOK COVER: ILLUSTRATION: OTHER:**

Project Details

The client is responsible for providing all necessary content and clear instructions as applicable to the project. Estimates provided for quoting purposes may not reflect the final price. 1/2 of the Pricing Estimate is due upfront once we accept the project before work commences, with the remainder of the balance due upon completion. All fees are non-refundable.

Graphic Design: All of our design related services only consist of the creation and / or editing of the graphic file. We will furnish digital proofs until you are satisfied, and then we will submit the completed graphic file upon final approval. We are not a print or production shop. The client is responsible for all production using the provided file, and thus there may be further production costs beyond the scope of our services. For your convenience, we will however be glad to work with any of your preferred vendors or those that we use, and the production cost will be added to your estimate.

Websites: Rates do not include Domain Registration & Hosting, which vary on the provider, and entail a separate monthly or yearly fee. Please note that our services only include the design and publishing of the website (when applicable), and not the marketing and optimization efforts.

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